

Potomac Valley Veterinary Hospital
9555 Braddock Road, Fairfax, VA, 22032
Phone: (703) 425-7387
Email: info@pvvh.co

New Client Form

Date: _____

Client (Owner) Name: _____ Employer: _____

Address: _____ Address: _____

City: _____ State: _____ City: _____ State: _____

Zip: _____ Zip: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____

Driver's License #: _____ (Required if using check payment)

Spouse Name: _____ Spouse Phone: _____

E-mail Address: _____

Hospital Payment Policy

Payment is due at the time services are rendered. Checks are not accepted from first-time clients. If the pet is hospitalized, the owner assumes all financial responsibility incurred and agrees to pay for all charges at the time of discharge. Abandoned animals will be released to Fairfax County Animal Control unless the owner of agent picks up the animal and pays for the accrued charges within three days after notification that the animal is ready to be released. The owner understands that this action does not relieve his/her obligation to pay the above charges and the legal and court costs incurred. Accounts 90 days past due are released to a collection agency.

I have read and understand the above statement. Initials: _____

A 'Returned Check' fee of **\$25.00** will be assessed to your account for any checks that are returned to our office as uncollectable.

I have read and understand the above statement. Initials: _____

ALL PETS MUST BE IN A CARRIER OR LEASHED WHEN PRESENT IN THE LOBBY. DO NOT BRING IN PETS IN YOUR ARMS OR ON YOUR SHOULDERS. **DO NOT RELEASE** PETS FROM THEIR CARRIERS OR LEASHES WHILE WATING. THIS IS TO PROTECT BOTH YOU AND YOUR PET.

When entering the office, please check in with the receptionist. We attempt to honor all appointments at their scheduled time. If you are late, you may have to wait for the next available appointment time, or reschedule for a more convenient time. Please note that walk-ins are welcomed, but on a first-come, first-serve basis. If you cannot wait for the next available appointment time, please schedule an appointment with the receptionist.

I have read and understand the above statement. Initials: _____

Signature: _____ Date: _____

Potomac Valley Veterinary Hospital has the following business and medical staffing hours:

Monday- Friday: 8am – 8pm

Saturday 9am – 3pm

We are closed on most major holidays. Please note that there will be no medical staff available after normal business hours.

Potomac Valley Veterinary Hospital has employees that visit the hospital several times daily to provide medical and housekeeping duties as required by hospitalized and boarding patients. The doctor on duty will make periodic checks on all hospitalized patients. At the doctor's recommendation, and at the owner's discretion, animals can be discharged and transported by the owner to an emergency hospital where there is medical staffing overnight, weekends and holidays.

I have read and understand the above statements:

Signature: _____ Date: _____

